

Travel
Services

Corporate Hotels, Conferences & Event Management

4 Crepping Hall Road, Wakes Colne, Colchester, Essex, CO6 2AL
Tel: 0845 658 1 658 Fax: 0845 658 1 659
Email: seb@travelservices.com

BISHIP



This is a Free Booking Service for attendees of

The 12th UK BI Reunion - 2012

Venue: **De Vere Grand Harbour Hotel, Southampton**

Event Dates: **Friday 12th, Saturday 13th & Sunday 14th October 2012**

Main Accommodation Dates: **Friday 12th & Saturday 13th October 2012**

We are holding accommodation at the De Vere Grand Harbour Hotel for guests attending the above event.

Why not extend your visit? Please let us know if you wish for us to arrange accommodation for you on additional nights, in an alternative hotel or if you have any special requirements or requests.

Please complete all details on the attached booking form to request your accommodation.

To access below rates, bookings must be received by: Friday 20th July 2012.

All rates quoted are per room, per night & include Full English Breakfast & VAT.

Please use stated postcode to locate hotel on www.google.co.uk/maps

Car parking at the hotel is on a first come, first served basis & is limited.

Quoted parking charges may be subject to change without notification.

De Vere Grand Harbour Hotel

Rating: ★★★★★

Located at: **SO15 1AG**

The hotel is located on the A3057 West Quay Road between the Western Docks and the Eastern Docks just to the west of Southampton city centre.



Rates available via Travel Services.

Double for single use: £100.00 Bed & Breakfast

Double for double use: £100.00 Bed & Breakfast

Twin for twin use: £100.00 Bed & Breakfast s.t.a.*

Complimentary use of Hotel's Leisure Facilities.

Car Parking available @ £5.00 per car, per 24 hours.

Check-in from 3pm. Check-out by 11am.



* Twin rooms are on a request only basis and are subject to availability.

Please note that images shown are for illustrative purposes.

Charges for post-confirmation amendments or cancellations may apply at the discretion of hotel & / or Travel Services.

Please book as soon as possible to avoid disappointment – rates subject to availability!

For bookings please fax, post or scan and email reservation request form to us

Tel: 0845 658 1 658

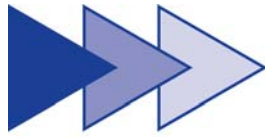
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HOTEL RESERVATION
REQUEST FORM

BI Reunion 2012

Venue: **De Vere Grand Harbour Hotel, Southampton**
Event: **Fri 12th, Sat 13th & Sun 14th October 2012**

Please complete this form clearly in **BLOCK CAPITALS** using black ink and return it to us by fax on 0845 658 1 659, post or scan & email to seb@travelservices.com

Hotel: DE VERE GRAND HARBOUR HOTEL, SOUTHAMPTON	
Guest Name(s):	
Accommodation required - Thursday 11 th October 2012 :	YES / NO
Accommodation required - Friday 12 th October 2012 :	YES / NO
Accommodation required - Saturday 13 th October 2012 :	YES / NO
Accommodation required - Sunday 14 th October 2012 :	YES / NO
Room Type Requested:	Double (1 double bed) / Twin (2 single beds)
Occupancy required:	Single Person / Two People
Do you require an adapted wheelchair accessible room?	YES / NO
Other Requirements:	
Name:	
Address:	
Post Code:	Country:
Telephone No:	Mobile Tel:
E-mail:	
Credit / Debit Card details to guarantee booking. Your booking is not secure until this information is given.	
Name card is in:	Signature:
Card Number:	Date of Signing:
Card Type:	Expiry Date:
Guests to pay their Full Account directly to the hotel on check-out.	

Please note that full cost cancellation charges will apply to reservations cancelled after Fri 20th July 2012.

Non-Smoking / Smoking room preferences may be requested, however are subject to hotel availability.

Signature on form proves details to be correct and valid at time of receipt by the agent.

All bookings must be supported in writing by sending us this completed form.

N.B. Amendments, new bookings or cancellations MUST be notified urgently in writing to Travel Services

A confirmed reservation will represent a contract negotiated between the hotel and guest(s). It should be clearly understood that in the event of non-arrival, cancellation, early check-out or amendments the guest(s) may be liable to charges at the discretion of the hotel and / or Travel Services.* It is understood that the guest(s) will accept responsibility for all legitimate charges made by the hotel / Travel Services with regards to this reservation. Travel Services cannot be held responsible to hotel or guest(s). **Please note that the hotel cancellation policy is three months prior to the event**, these details will be re-notified to you during confirmation, may we suggest that you consider taking booking cancellation insurance to limit liabilities – please ask Travel Services for details if required.

Please note: It is general UK hotel policy to hold valid credit card details provided by the client prior to their arrival at the hotel to guarantee reservations. This system protects both hotel and client from release of accommodation or losses due to non-arrival of client. To accept your reservations **we must have credit card details provided in full in the form above.**

* No payment will be claimed by the hotel or Travel Services on the provided card details unless the reservation is: (1) considered to be a 'no-show' i.e. accommodation is booked and confirmed, but client does not arrive or (2) cancellation of accommodation is not made through Travel Services before the stated minimum cancellation time (above) or (3) the client stays in the hotel accommodation but leaves without paying the full account (unless a pre-payment or credit account has been arranged) or (4) the booking is shortened before arrival or (5) ends as an early check-out. Amendments to confirmed bookings may incur charges. Hotel charges may be processed automatically. Travel Services charges will be pre-notified. If you have any queries or special requests please do not hesitate to contact Travel Services and we will endeavour to assist.

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